



SEA IGF 2021

Brief Manual for Workshop Proposers

April 2021

Table of Contents

1. Objectives	3
2. Proposal Submission	3
3. Theme & Sub-Themes	3
a. Theme	3
b. Subthemes	4
4. Session Formats	7
5. Program Timeline	8
6. Evaluation Criteria	8
7. Responsibilities of Session Organizers	9
8. External Resources	10
9. FAQ	10

1. Objectives

Southeast Asia Regional Internet Governance Forum (IGF) in 2021 was initiated by the Indonesian Ministry of Communication and Informatics together with ID-IGF to promote collaboration and partnership in facilitating the dialogues around internet governance (e.g., digital divide, youth and digitalization, privacy issues, cybersecurity, etcetera) with fellow Southeast Asian countries' relevant stakeholders.

It will contribute to the improvement of the governance of the internet through **constructive feedbacks from a wide range of stakeholders to the relevant policymaking processes in the region**. This forum will **highlight the multi-stakeholder approach to finding the middle-ground on internet governance-related issues, in a non-legally binding format**.

2. Proposal Submission

Proposals must be submitted via online submission system by Mei 21, 2021. An automatic confirmation email and a copy of the proposal will be sent to the registered email. Individuals/groups/students/scholars/technology corporations/internet-related civil societies are welcome to submit their proposals for SEA-IGF 2021. These proposals will be curated by a SEA IGF committee that will formulate the sessional format of the August 2021 SEA-IGF.

3. Theme & Sub-Themes

a. Theme

“Digital Transformation in Southeast Asia”

The theme highlights the rapid development towards digital transformation in Southeast Asia at the beginning of 2000s. This has become pivotal particularly during the current pandemic in which almost every physical activity has shifted to the virtual space.

b. Subthemes

i. ICT Infrastructure and Cyber Security

Ensuring equitable access to infrastructure and security are amongst the substantial pillars of a robust internet governance. For example, the International Telecommunication Union (ITU)¹ stated that many rural areas are ‘penalized’ by the lack of broadband access to date. The inequality of access to internet infrastructure has also come to the attention: only half of the population in Indonesia, Cambodia, and Philippines have internet access compared to seventy-percent population in Vietnam who can enjoy such access. The facts revealed diverse landscape in which less than one-third of the population in countries such as Lao PDR, Myanmar, and Timor Leste have access to internet²

The committee has identified the following are the hashtags (#) for the issues in this sub-theme:

#SEAInformationSuperhighway
#CERT
#5G
#Interconnection
#Satellite
#IP
#DNS
#InternetofThings
#LastMileConnectivity
#FiberOptic
#DigitalFramework
#DigitalStandards
#NetNeutrality
#EmergingTechnology
#NetworkSecurity
#CyberCrime
#DigitalSovereignty
#DigitalForensic
#DigitalResilience
#Piracy

¹ ITU (2020). *Measuring digital development: facts and figures 2020*, in [<https://www.itu.int/en/ITU-D/Statistics/Documents/facts/FactsFigures2020.pdf>]

² World Bank (2020). World Development Indicators, in [<https://data.worldbank.org/indicator/IT.NET.USER.ZS>]

#Cybernorm
#Cloud
#ConnectingTheUnconnected
#BridgingTheDigitalDivide

ii. Digital Rights and Society

Digital rights and digital society are important aspects of the use of the internet on a massive scale. This area particularly highlights the multifaceted, multi-sectoral, and crosscutting issues in the use of the internet, particularly during the Covid-19 pandemic.

Digital rights, as defined by World Economic Forum³, cover broad online rights ranging from freedom of expression to the issue of privacy, to discrimination or exclusion due to personal identification⁴. In Southeast Asia, for example, the issue of privacy has been highly debated in light of contact tracing initiatives through digital applications to respond the pandemic⁵. The need to balance between tracing accuracy and protection of privacy in these applications came to the forefront.

The committee has identified the following hashtags (#) for the issues in this sub-theme:

#DigitalTransformationinSEA
#Digital Rights
#DataPrivacy
#DataProtection
#InternetIntermediaryLiability
#DataPolicy
#IntellectualProperty
#FreedomofExpression
#DigitalTrust
#InternetShutdown
#WorkfromHome
#SchoolFromHome

³ World Economic Forum. (2015). What are your digital rights?, in [<https://www.weforum.org/agenda/2015/11/what-are-your-digital-rights-explainer/>]

⁴ Ingram, George. (2020). Development in Southeast Asia: Opportunities for donor collaboration. Chapter 2: The Digital World, in [<https://www.brookings.edu/wp-content/uploads/2020/12/Development-Southeast-Asia-Ch2-Digital.pdf>]

⁵ Gomez, James and Celito Arlegue. (2020). Surveillance to deepen in Southeast Asia post-Covid-19, in [<https://www.rappler.com/voices/imho/analysis-surveillance-deepen-southeast-asia-post-covid-19>]

#SocialLife
#EcommerceMarketplace
#WomeninICT
#ICT4Diffable
#ICT4SDGs
#ICT4Development
#MisinformationAndDisinformation
#ContentModeration
#Radicalism
#Cyberbullying
#ChildOnlineProtections
#EnvironmentAndDigital
#SmallMediumEnterprises
#CrossBorderDigitalTrade

iii. Youth and Innovation Development

Youth is pivotal for the internet governance in two ways. Firstly, most activism and economic activities on the internet are driven by the youth. According to the latest figure reported by the ITU, the usage of the internet amongst the youth has risen to 70 per cent despite only half of the global population uses the internet⁶. Secondly, the youth will dominate the world's connected population in the post-pandemic new normal. According to the World Economic Forum⁷ -commissioned survey of 68,000 young people in six Southeast Asian countries, 9 out of 10 have increased their digital footprints, and nearly half have adopted the use of additional new digital tools during the pandemic.

Thus, it is deemed a substantial sub-theme for the Southeast Asia region, especially the issues as represented by the following hashtags:

#SEAYouthIGF
#DigitalEmploymentMarket
#PhysicalandMentalWellbeing
#DigitalInheritance

⁶ ITU (2020). *Measuring digital development: facts and figures 2020*, in [<https://www.itu.int/en/ITU-D/Statistics/Documents/facts/FactsFigures2020.pdf>]

⁷ World Economic Forum (2020). COVID-19 – The True Test of ASEAN Youth's Resilience and Adaptability Impact of Social Distancing on ASEAN Youth, in [http://www3.weforum.org/docs/WEF_ASEAN_Youth_Survey_2020_Report.pdf]

#CapacityDevelopmentTowardSociety5.0
#DigitalLiteracy
#InformationLiteracy
#CapacityBuilding
#Industry4.0
#SmartCity
#BigData
#Blockchain
#AI
#IntellectualPropertyRights
#DisasterResponse
#FutureofWork
#DigitalCooperation
#DigitalInclusion

4. Session Formats

The baskets that will be discussed are as follows:

- 1) Economy & Business (EB),
- 2) Social & Culture (SC),
- 3) Law & Regulation (LR),
- 4) Infrastructure and Connectivity (IC),
- 5) Youth with Disabilities & Marginalized (YDM)

Each session formats will be 120-150 minute long, where the session organizer can choose any of the following formats:

- 1) Showcase (120/150 mins) - An open space for any organizations to share their recent Internet governance activities, research findings or any new initiatives to seek engagement or collaboration within Southeast Asia.
- 2) Panel (120/150 mins) - Presentation and/or sharing of viewpoints by speakers on a particular topic. The number of speakers on the panel shall not be more than 6 to allow sufficient time for interaction with the attendees.
- 3) Roundtable (120/150 mins) - Interactive dialogue involving all participants with designated moderators and not more than 2 speakers.
- 4) Tutorial (120/150 mins) - A capacity building or peer-learning session on specific issues for the participants. The format of delivery and target audience shall be clearly described in the proposal.
- 5) Workshop (120/150 mins) - A more hands-on session with small break out groups. e.g., role-play discussion, fishbowl discussion.

5. Program Timeline

- Call for Thematic : 15 February - 25 March 2021
- Open Consultation for Thematic : 29 March 2021
- Call for Proposals : 14 April - 21 Mei 2021
- Proposals Review : 1 June - 14 June 2021
- Proposal Acceptance Decision : 17/18 June 2021
- Open Registration
 - offline participants : 21 June - 9 August 2021
 - online participants : 21 June - 12 August 2021
- SEA IGF 2021 : 11 - 12 August 2021

6. Evaluation Criteria

- a. **Relevance:** Are the specific issues addressed by the proposal that are clearly related to the designated sub-theme and to the overarching theme of the SEA IGF 2021.
- b. **Detail & Clarity:** Does the proposal provide all information requested in the Submission Form, specifically: fully expounded issues, intended discussion outcomes, viable approach to discussion, and the choice of moderator/contributors (and their availability). The status of confirmation and relevance of panelists to the issues discussed will also be taken into consideration.
- c. **Inclusion and Diversity:**

Proposed proposals should be:

- represent viewpoints from multi stakeholders and provide diverse cultural, economic, gender and geographical perspectives.
 - represent at least 2 different stakeholder groups on the panel.
 - contribute to the overall diversity of the SEA IGF event
 - ensure that the speaker's composition is not only balanced in terms of quota and numbers, but also takes into account the session conduct includes all participants. For instance, each resource person should be allocated equal speaking time.
- d. **Engagement:**
 - The proposal provides details of how the session will be run to promote discussion and engagement from the audience.
 - The proposal states how to incorporate remote participation and contributions into the discussion.

- The proposal includes plans of the session content preparations and distribution of topic issues among the speakers/panelists/organizers prior to SEA IGF event.

Additional Note

The Committees of SEA IGF 2021 would like to see **more collaborative discussion among the participants and panelists**; therefore, we strongly encourage proposals that **foster interactive dialogues with on-site session moderators confirmed**.

A description of how you intend the session to be conducted i.e., a clear objective, method/process, and scope for participation (target audience) would help the Program Committee better understand your proposal.

While there is no strict limit to the session submission by each organizer, the Committees of SEA IGF strongly encourage each organizer to focus on submitting quality proposals to elevate the chance of being selected.

*Steering Committees and Content Coordinator of SEA IGF: Upon evaluation, the Committees of SEA IGF may suggest selected session organizers with thematically similar proposals to form mergers. This is to accommodate more diverse and quality sessions in the program agenda. Organizers are under no obligation to accept a merger but may carry a risk of losing the opportunity to conduct their session.

7. Responsibilities of Session Organizers

- a. Be inclusive and foster new connections among participants.
- b. Respect diversity of opinion, belief, experience, background, and gender equality.
- c. Design your session to fit under one of the SEA IGF subthemes.
- d. Respect your time allocation, ensure sufficient time availability to engage with the audience, remote participants, and plan to maximize the use of the time available.
- e. Invite different organizations or projects to collaborate on the session with you, remember diversity is key.
- f. Promote the SEA IGF among your network along with your session.
- g. Submit a Session Summary Report (in the required format) to the SEA-IGF 2021 Secretariat within 2 weeks after the conference.
- h. Participate in the synthesis of the document development and contribute with the insights from your session discussions. (optional)

8. External Resources

Join the SEA IGF community discussion mailing list to seek collaboration or speakers. You may send a subscription request to the Secretariat through this email: sec@seaigf.id.

Kindly noted that the Committees of SEA IGF would be willing to assist the parties who submit the proposals through feedback and suggestions of speakers for a session. Do not hesitate to fill [the online form](#) to send a message to them and promptly get a piece of advice.

9. FAQ

1. Content

What constitutes a good session proposal?

A good session proposal shall have clearly defined and relevant issues to be discussed with concrete questions and agenda. A session with a confirmed list of speakers at the time of submission is highly preferred.

2. Speakers

How many speakers should I invite?

The program committee encourages interactive dialogue among the speakers and the audience. Hence, the maximum number of speakers shall not exceed 6. The Program Committee prefers proposals that have a diversity of speakers from different gender, stakeholder groups and possibly geographical locations.

Is it possible to have a remote speaker?

Yes.

3. After Proposal Submission

a. When do I know whether my proposal is accepted?

The list of accepted sessions is expected to be released by June 2021 and the Secretariat will contact the successful session organizers, respectively.

b. If my proposal is accepted, what should I do next?

You should confirm with your moderators / speakers, and make sure they have their travel and accommodation arranged as soon as possible. Please constantly update the status of your moderators / speakers online with the edit link received from the auto-generated email for our information.

c. When should I submit materials, if any, to be used during my session?

If you have any PowerPoints or videos used for presentation, please send to the Secretariat(sec@seaigf.id) around 1 month in advance.

- d. Is there anything I need to follow up after the session?

You need to submit the Brief Summary of the Session within 2 weeks.

4. Attendance

- a. Is it necessary that the session organizer be the moderator or vice versa?

The moderator could be a different person than the session organizer. A session organizer is, however, responsible to submit the session summary report and update the online session page. The moderator should attend the session in person, or else there should be an on-site facilitator to interact with the audience.

- b. Will I get funding support to attend the conference if my session is being accepted?

No. SEA IGF has a Fellowship Program with a separate and independent evaluation process. All session organizers and speakers shall arrange their own travel plans.

References:

Gomez, James and Celito Arlegue. (2020). Surveillance to deepen in Southeast Asia post-Covid-19, in [<https://www.rappler.com/voices/imho/analysis-surveillance-deepen-southeast-asia-post-covid-19>]

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